

## *The Board of Directors held a meeting on November 1, 2018.*

### Accreditation

A presentation was received on the Accreditation process, and more specifically on the role of the Board of Directors. The onsite survey by Accreditation Canada is scheduled for September 23 to 25, 2019.

### Work Life Pulse Survey

The Board of Directors received a presentation on the Work Life Pulse survey results for both hospital staff and Board-appointed professional staff. The survey was completed by Board-appointed professional staff in May 2018, and by hospital staff in August 2018. Overall results are positive. As a follow-up action, Management will identify areas of focus for improvement and develop associated strategies.

### 2018-2019 Operating Results

The Board approved the financial statements for the period ending September 2018. The Hospital remains in a good financial position for this point in the year.

### Emergency Department Resident Program

In collaboration with the Foundation, the Hospital will be participating in an “Adopt a Resident” initiative. In partnership with Queen’s University, the Hospital will be supporting an Emergency Medicine Fellow who will be doing their training at Cornwall Hospital for a period of six months. At the end of this training, the resident will be expected to work at Cornwall Community Hospital for two (2) years.

The cost to support one resident is approximately \$130,000 annually. The Foundation has made a decision to proceed with the initiative and will be kicking off a fundraiser for this in November.

### Patient and Caregiver Experience Advisory Council

A Patient and Caregiver Experience Advisory Council has been introduced at Cornwall Community Hospital. The Council is an expansion of our previous Patient Experience Advisors program. Its membership includes at least four patient advisors, at least four caregiver advisors, the Vice-President of Patient Services and Chief Nursing Officer, and the Patient Relations Specialist.

Members of the Council have been provided with an in-depth hospital orientation and the Council has begun to review and consider policies, patient information materials, way-finding, etc.

The Hospital is committed to providing high quality, safe and an excellent patient experience by ensuring that the voice and perspectives of patients and caregivers are considered. The Patient and Caregiver Experience Advisors and the Council will help us meet this commitment.

## Emergency Department Wait Times Corporate Project

One of the initiatives being launched by the Hospital as a result of the Emergency Department Wait Times Corporate Project is the introduction of a Physician Assistant in the Emergency Department.

The role of this position is that of a “physician extender”, working in close collaboration with the Emergency Department Physician in See and Treat. This position’s hours of work will be late afternoon and evening, Monday to Thursday on an extended tour (approximately nine-hour shifts) starting at 3:00 p.m. These hours of work correspond with the times when our Physician Initial Assessment (PIA) times are the longest. This person will see patients shortly after they have been triaged, will do an initial assessment and initiate diagnostic tests. This will allow for the Emergency Physician to have most of the information available when he or she first sees the patient and will expedite assessment, treatment and disposition.

## Chief Information Officer

Mohammed Shaheen has been selected to fill the position of Chief Information Officer. Mohammed was the Hospital’s Director of Pharmacy, and he was a key participant on our Electronic Medical Record (EMR) implementation team.

Mohammed’s education and training includes Pharmacy as well as Computer Science; he is currently completing a Master’s Degree in Health Informatics at the University of Toronto.

## Recognition

The Board recognized the following individuals:

**Debbie Champ and Jackie Girard** for their work in improving Support for Pregnant Women who Use Opioids – Linking Hospital Care with Community Care and for their presentation on this topic at the recent Canadian Association of Perinatal and Women’s Health Nurses (CAPWHN) National Conference held in Ottawa.

**Dr. Yen Dang** for his contributions as a member of the Board of Directors, Medical Advisory Committee and Chair of Credentials Committee while he held the position of President of the Medical Staff.

## Research Study

The Board approved Hospital participation in the “Risk of Pediatric and Adolescent Cancer Associated with Medical Imaging” research study. This study, associated with the Clinical Evaluative Sciences (ICES), is a retroactive chart review of patients in Ontario (and across centres in the United States). The purpose of this study is to: 1) evaluate patterns of medical imaging and associated radiation exposure in pregnant women, pediatric patients (<21 years) and adults; and 2) Determine the risk of pediatric cancers (<21 years) associated with i) in utero exposure to medical imaging; ii) pediatric exposure to medical imaging, or iii) in utero and pediatric exposure.

## Rules, Policies and Terms of Reference

The Board approved or revised the following:

- Rules No. 2012-001RR – Rules of Order;
  - Policy No. CR 15-080 – Board Agenda;
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- Policy No. CR 15-005 – Board Meeting Attendance;
- Policy No. HR 05-015 – Awards Program;
- Quality of Care Committee Terms of Reference.